

Application Regarding Personal Information (e.g. Request to Disclose)

Based on Article 29 of the Personal Information Protection Law of Japan, I, hereby, make the following application regarding personal information.

Date:	
Address:	
Name:	(Signature/personal seal):
Phone number:	
Fax number:	
E-Mail address:	
Your relation to Hitachi Information & Communication Engineering, Ltd.:	<input type="checkbox"/> Individual customer <input type="checkbox"/> Board member or employee of our client company Name of your company/organization: Associated division of Hitachi Information & Communication Engineering, Ltd.: <input type="checkbox"/> Employee of Hitachi Information & Communication Engineering, Ltd.'s partner company <input type="checkbox"/> Employee of Hitachi Information & Communication Engineering, Ltd. (Employee number: _____) <input type="checkbox"/> Employee of Hitachi Information & Communication Engineering, Ltd. group company (Employee number: _____) <input type="checkbox"/> Retired employee of Hitachi Information & Communication Engineering, Ltd. (Name of former division: _____) <input type="checkbox"/> Others (specify): _____
Application type:	<input type="checkbox"/> Acquire a copy of Purpose of Use. <input type="checkbox"/> Disclose personal information. <input type="checkbox"/> Correct, add, or partly delete personal information. <input type="checkbox"/> Remove or stop use of personal information. <input type="checkbox"/> Stop provision of personal information to a third party.
Detailed description:	
Basis of application:	(Please explain why you think Hitachi Information & Communication Engineering, Ltd. has your personal information.)

Remarks:

1. Please enclose a copy of your personal identification (for example, health insurance card or driver's license). If you are sending a copy of your driver's license, please completely cross out the Domicile of Origin (honseki) with an oil pen or a black marker.
2. If you authorize another person to apply on your behalf, please enclose (1) a copy of the authorized person's identification as well as yours, (2) a letter of authorization.
3. If you are applying to disclose your personal information or acquiring a copy of Purpose of Use, please pay the service charge in advance. You may choose either of the following methods of payment:
 - Purchase postage stamps at a post office and send them with other documents;
 - Purchase set-amount money orders (teigaku kogawase) at a post office and send them with other documents.
4. We will send our reply to the address stated on your identification by registered mail (applicant receivable only).